



Quick Reference Sheet: Joining a program in the system and creating an account

1. Go to <https://membership.rowingcanada.org> and click **Join a Rowing Program**
 2. Choose the province, club, then program of your choice and click the **join** button
 3. Click **REGISTER NOW**
 4. Follow the prompts:
- First screen when creating an account*

Français [Log In]

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Create a New Account

Fields with an asterisk (*) are required to create a new account.

Personal Information

Name * *

Commonly Used First Name (nickname) *

Date of Birth * * *

Gender *

Language Preference *

Athlete with a disability (adaptive) ?

[Continue ?](#)

Important to put in correct birth date for racing and insurance purposes. Also uniquely identifies you in the system

*The next screen looks like this. Red * are required fields:*

Contact Details

E-mail *

Confirm E-mail *

Address: *

City: *

Country: *

Province/State: *

Postal Code:

Phone Number: * *

Emergency Phone Number: * *

Select a User Name and Password

User Name *

Password *

Confirm Password *

Security Question * ?

Security Answer * ?

(Password must be at least 6 characters)

Use an email the club can reach you at. Your information is private and protected.

You can enter up to 4 emergency contact numbers. For privacy reasons, names are not captured.

?s throughout offer you tips and help if needed.

After this, the final process of joining a program will begin again.

5. You will be asked to confirm your program choice
6. Click the accept button

Screen asking member to confirm their choice:

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You have selected the following Rowing Program to join:


TEST ROWING CLUB

Spring LTR

LTR
 From: Sunday, April 01, 2012 to Monday, April 30, 2012
 Program Cost: \$130.00 CAD

Please ensure this is the correct program information. A club representative will contact you after you confirm membership in the following program. Questions regarding your online registration and specific program information should be directed to your club representative.

Please be advised that communication from the club, provincial rowing association or Rowing Canada Aviron may be directed to you through the information provided in this registration.



7. The final screen will indicate you have successfully registered. You now have an account in the system and have submitted to join a program at your club. **For any subsequent programs or roles you have you do NOT need to create an account again in the system...simply log in and join away!**

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Success! Your registration submission is complete.

TEST ROWING CLUB

A test program UofA

Test program UofA
 From: Friday, March 30, 2012 to Thursday, April 26, 2012
 Program Cost: \$167.00 CAD


Please find information for making your payment at: <http://beanstream.com>
 Please find club waiver [here](#). Print and/or sign and return to club.

Once your registration has been activated by your club you will receive an email confirming your enrollment in your selected program or membership along with your Rowing Canada Aviron membership number.

This membership includes membership in the following organizations:

<p><u>Organization</u></p> <p>Test Rowing Club</p> <p>Rowing British Columbia</p> <p>Rowing Canada Aviron</p>	<div style="border: 1px solid black; padding: 5px; background-color: #e6f2ff;"> <p>Links back to your clubs website or your Provincial Rowing Association or Rowing Canada</p> </div>
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[Register in another program?](#) [Continue to My Account page](#) [Finish and Log Out](#)



Join other programs or go to your newly created account page
